

IDA RUPP PUBLIC LIBRARY BOARD OF TRUSTEES
ORGANIZATIONAL MEETING MINUTES
January 14, 2021

The organizational meeting of the Board of Trustees of the Ida Rupp Public Library was held on January 14, 2021, at 6:01 pm via Zoom.

The following Trustees were present: Larry Hattan, Maryanne Laubner, Margy VanLerberghe and Kevin Kast. Jim Widmer joined at 6:02 and Kevin Francis at 6:08. Also present were Lindsay Faust, Director and Janice Beck, Fiscal Officer.

Nominations Committee:

Larry Hattan presented the slate of officers for 2021 as follows:

President:	Larry Hattan
Vice President:	James Widmer
Secretary:	Margarita VanLerberghe, PhD

Margy VanLerberghe moved the nominations be closed and officers elected. Kevin Kast seconded the motion. Motion carried by voice vote.

Larry Hattan made the following 2021 Committee Appointments:

Wage and Finance:	Kevin Francis, D.C. & James Widmer
Building and Grounds:	Kevin Kast & Maryanne Laubner
Policy and Personnel:	Margarita VanLerberghe, PhD. & Jane Held
Audit:	James Widmer & Kevin Kast

At this time, Resolution #2021-001 A Resolution to appoint Janice Beck as Fiscal Officer and Lindsay Faust as Deputy Fiscal Officer at current pay rate and authorize purchase of Fidelity Bond was presented to the Board.

Jim Widmer moved to adopt Resolution #2021-001, Margy VanLerberghe seconded the motion. Upon roll call,

Maryanne Laubner	Aye
Margarita VanLerberghe, PhD.	Aye
James Widmer	Aye
Larry Hattan	Aye
Kevin Kast	Aye

Resolution #2021-001 adopted.

Trustee Oath of Office administered to Jane Held by notary, Jodi Radsick prior to meeting. Ms. Held was reappointed for a seven-year term to the Board of Trustees by the Port Clinton City Schools Board of Education at the November 30, 2020 meeting.

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Fiscal Officer and Deputy Fiscal Officer Oath: Oath administered by notary Susan Dress to Fiscal Officer Janice Beck and Deputy Fiscal Officer, Lindsay Faust prior to meeting.

It was moved by Margy VanLerberghe and seconded by Maryanne Laubner to authorize Fiscal Officer to keep all inactive and interim funds invested in U.S. Government bills, notes, money market funds, or certificate of deposit at the highest obtainable rate. Motion carried by voice vote.

It was moved by Maryanne Laubner and seconded by Jim Widmer to approve US Bank, Huntington National Bank, StarPlus, and Star Ohio as depositories for the Year 2021. Motion carried by voice vote.

It was moved by Kevin Kast and seconded by Margy VanLerberghe to authorize the Director to accept donations or bequests to the library for the year 2021 on behalf of the Board provided the conditions of any such donations or bequests do not remove any portion of the library under the board's jurisdiction from the control of the board or if the conditions of any donation or bequest limit the free use of the library or any part of it by the residents of the Ottawa County and that report of these donations will be made to the board at each regular meeting for final approval. The Director will send acknowledgement of donations over \$10.00 after each Board meeting. Motion carried by voice vote.

It was moved by Jim Widmer and seconded by Kevin Kast to adopt rule for notifying the public and the news media of various Board meetings that may be held during the year. Motion carried by voice vote.

At this time, Resolution #2021-002 A Resolution to use Library Funds for Staff/Volunteer Awards/Recognition was presented to the Board.

Margy VanLerberghe moved to adopt Resolution #2021-002, Maryanne Laubner seconded the motion. Upon roll call,

Larry Hattan	Aye
Maryanne Laubner	Aye
Margarita VanLerberghe, PhD.	Aye
James Widmer	Aye
Kevin Kast	Aye

Resolution #2021-002 adopted.

Larry Hattan presented and reviewed the 2021 Board of Trustees Calendar; confirming that the regular meetings of the Board would be held at 6:00 pm on the second Thursday of the month. The May meeting would be held at Marblehead Peninsula Branch Library and the August meeting will be held at Erie Islands Library, dates and times of those meetings may differ from the regular meeting and will be determined later in the year.

There being no further business to come before the Board, the meeting adjourned at 6:12 pm on a motion by Jim Widmer and a second by Kevin Francis. Motion carried by voice vote.

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Margarita VanLerberghe, PhD., Secretary

Larry Hattan, President

Lindsay Faust, Director