

IDA RUPP PUBLIC LIBRARY BOARD OF TRUSTEES
Meeting Minutes
April 10, 2025

The regular meeting of the Board of Trustees of the Ida Rupp Public Library was held on Thursday April 10, 2025 at 6:00 pm at the Ida Rupp Public Library. The following Trustees were present: Margy VanLerberghe, Kevin Kast, Jim Widmer, Jane Held, Laura de Roziere and Kevin Francis. Also present were Lindsay Faust, Director, and Tim McKenna, Fiscal Officer.

The meeting was called to order at 6:00 pm by Margy VanLerberghe, followed by a reading of the Library's Mission Statement.

Public Comments – There were no public comments.

Approval of Minutes – Jim Widmer moved to approve the minutes of the March 13, 2025 Regular meeting. Jane Held seconded. Motion carries by voice vote.

Staff Recognition – Haley Prusik, fourteen years. Tim McKenna, two years.

Review and Discussion of the March 2025 Financial Report

Donations included the Bank Reconciliation statement, revenues and expenditures for the month

March Revenue: \$894,810.75

March Expenditures: \$371,823.70

Salaries	\$ 63,661.36
Benefits	\$ 16,503.83
Supplies	\$ 1,054.22
Purchased and Contracted	\$ 47,612.18
Library Materials	\$ 13,089.70
Capital Outlay	\$229,174.01
Other	\$ 628.40

Jane Held Moved to approve the financial report for March 2025. Kevin Francis seconded. Motion carries by voice vote.

Donations to the Library

Donations – March 2025

4-Mar-25	The Kroger Co.		\$101.75	
7-Mar-25	Susan Dress	Memory of Sue Andrews	\$100.00	

7-Mar-25	Tom & Toni Letterhos & Jean Ciacelli	Memory of Ron & Peg Bauman	\$20.00	
10-Mar-25	Anonymous		\$10.00	
13-Mar-25	Pat Kessler	Memory of Sue Andrews	\$25.00	
13-Mar-25	Megan & Ron Navratil & Family	Memory of Sue Andrews	\$25.00	
17-Mar-25	Bonnie Legg	Memory of Sue Andrews	\$50.00	
17-Mar-25	Mary Ann Robbs	Memory of Sue Andrews	\$50.00	
17-Mar-25	Steven & Teryl Boegli	Memory of Sue Andrews	\$65.00	
17-Mar-25	Terry & Mary Breymaier	Memory of Sue Andrews	\$30.00	
19-Mar-25	Tim & Mary Gocke	Memory of Sue Andrews	\$100.00	
20-Mar-25	James & Susan Laremore	Memory of Sue Andrews	\$50.00	
21-Mar-25	Kathleen Walsh	Memory of Sue Andrews	\$25.00	
		March Total		\$651.75
		YTD Total		\$926.75

Directors Report – Lindsay Faust

- Recognition and applause for the excellent work done by the staff moving all the library materials.
- New furniture has arrived and is mostly in place.
- Restrooms are open with the exception of the family restroom.
- An offer has been made to a person for the substitute clerk position.

From Courtney McGrath

- The planning, marketing and preparations for the Summer Reading programs are finished.
- Laura Vollmer put together a nice guide/brochure for the summer.
- Programming is set and scheduled through July and the staff is already working on.

From Laura Vollmer

- The Summer Reading Guide is complete with eighteen pages of information about the full program and events throughout the summer.

From Martha Love

- Nine attended the Vineyard Book Discussion of “You Only Call When You’re in Trouble” by Stephen McCauley.
- There were fourteen people at the Senior Center to hear about book with Irish characters or that take place in Ireland.
- The Local History newsletter went to 136 subscribers in March

From Nichole Weatherwax

- Gentle Yoga with Renee ran each Wednesday during March and will continue through April. There have consistently been 10-12 in attendance.
- Mike McMaster visited the library from the Wood County Museum to present “The Last Irish Invasion”, a story about a group of Irish Americans who invaded Canada in the late 1800’s.
- Adult Dungeons & Dragons kicked off in March and was a lot of fun. There were four attendees including staff from another SEO library.
- One-on-One Tech sessions are going well and filling up as soon as registration opens.

From Sharlene Anderson

- Teen Dungeon & Dragons is going well. The teens enjoyed themselves.
- LEGO® Afternoon program went well. There were plenty of children and also a few adults who came to see and play with Lego Bricks.

From Megan Osborne

- The average attendance for the Tuesday morning story times in March was 16. This is an increase over last year’s 13.25.
- Imagination Hour in March was on a Monday when the Port Clinton Schools were off. There were six patrons. The attendance for this program has been generally better on Saturdays.

From Patty Curry

- Story Times: The most successful on in March was the train them story time with fourteen kids and seven adults.

Marblehead Peninsula Branch – Dave Kimmel

- There were seven participants in the Tech Help sessions in March.
- Jane Taylor conducted a story time with eight participants. This number is up slightly over last year.
- On March 17 there was the Marblehead Peninsula Coffee Hour. There were seven participants, including Dennis Kennedy from the Marblehead Lighthouse Historical Society.

Erie Islands Library – Karen Wilhelm

- Welcome to Suzette Luecke, the new staff member at the library.
- Story Time continues to be popular among the younger children and their parents.

In addition, Lindsay Faust gave an overview of the library statistics and staff training/development.

Committee Reports – Building and Grounds Committee

Jim Widmer gave a report of the Building and Grounds Committee meeting held at 5:30 pm on April 10, 2025. The discussion items were the StoryWalk® irrigation and parking lot paving.

Items for Discussion

- A. Health Insurance Renewal: Lindsay Faust reviewed the renewal quotes for the employee health insurance renewal. She recommended accepting the renewal offer from Anthem with a monthly

premium of \$674.43 plus monthly MEWA fees. It was also noted that this monthly premium is higher than the current limit of \$650.00 per employee per month.

- a. Laura de Roziere moved to accept this plan. Second by Kevin Francis. Motion carries by voice vote.
- b. Motion by Kevin Francis to raise the amount the library would pay per employee per month to \$680.00. Second by Jane Held. Motion carries by voice vote.
- B. Parking Lot Paving: Lindsay Faust reviewed information and options to pave the north parking lot. Jim Widmer moved that the proposal Option 2 from Telamon Construction be accepted with a price of \$53,735.00. Second by Kevin Kast. Motion carries by voice vote.
- C. State Budget: Lindsay Faust gave an update on the budget being considered in the Ohio House and Senate along with information on what the Ohio Library Council is doing and recommending.

Meeting adjourned at 7:00 pm

President

Secretary

Fiscal Officer