

IDA RUPP PUBLIC LIBRARY BOARD OF TRUSTEES
ORGANIZATIONAL MEETING MINUTES
January 13, 2022

The organizational meeting of the Board of Trustees of the Ida Rupp Public Library was held on January 13, 2022, at 6:00 pm in the Community Room of the Ida Rupp Public Library.

The following Trustees were present: Margie VanLerberghe, Maryanne Laubner, Jim Widmer, Kevin Kast, Kevin Francis, and Jane Held Also present were Lindsay Faust, Director, and Courtney McGrath, Assistant Director.

Nominations Committee:

Jane Held presented the slate of officers for 2022 as follows:

President:	Margie VanLerberghe
Vice President:	Jim Widmer
Secretary:	Jane Held

Jim Widmer moved the nominations be closed and officers elected. Kevin Kast seconded the motion. Motion carried by voice vote.

Margie VanLerberghe made the following 2022 Committee Appointments:

Wage and Finance:	Kevin Francis, Maryanne Laubner
Building and Grounds:	Jim Widmer, Kevin Kast
Policy and Personnel:	Jane Held, new Trustee when named
Audit:	Jim Widmer, Kevin Kast

At this time, Resolution #2022-001 A Resolution to appoint Janice Beck as Fiscal Officer and Lindsay Faust as Deputy Fiscal Officer at current pay rate and authorize purchase of Fidelity Bond was presented to the Board.

Maryanne Laubner moved to adopt Resolution #2022-001, Kevin Francis seconded the motion. Upon roll call,

Maryanne Laubner	Aye
Margarita VanLerberghe, PhD.	Aye
James Widmer	Aye
Kevin Kast	Aye
Kevin Francis	Aye
Jane Held	Aye

Resolution #2022-001 adopted.

Fiscal Officer and Deputy Fiscal Officer Oath: Oath administered by notary Susan Dress to Fiscal Officer Janice Beck and Deputy Fiscal Officer, Lindsay Faust prior to meeting.

IDA RUPP PUBLIC LIBRARY BOARD OF TRUSTEES
ORGANIZATIONAL MEETING MINUTES
January 13, 2022

It was moved by Jim Widmer and seconded by Kevin Francis to authorize Fiscal Officer to keep all inactive and interim funds invested in U.S. Government bills, notes, money market funds, or certificate of deposit at the highest obtainable rate. Motion carried by voice vote.

It was moved by Jim Widmer and seconded by Kast to approve US Bank, Huntington National Bank, Government Insured Deposit Program and Star Ohio as depositories for the Year 2022. Motion carried by voice vote.

It was moved by Kevin Kast and seconded by Maryanne Laubner to authorize the Director to accept donations or bequests to the library for the year 2022 on behalf of the Board provided the conditions of any such donations or bequests do not remove any portion of the library under the board's jurisdiction from the control of the board or if the conditions of any donation or bequest limit the free use of the library or any part of it by the residents of the Ottawa County and that report of these donations will be made to the board at each regular meeting for final approval. The Director will send acknowledgement of donations over \$10.00 after each Board meeting. Motion carried by voice vote.

It was moved by Kevin Francis and seconded by Jane Held to adopt rule for notifying the public and the news media of various Board meetings that may be held during the year. Motion carried by voice vote.

At this time, Resolution #2022-002 A Resolution to use Library Funds for Staff/Volunteer Awards/Recognition was presented to the Board.

Jim Widmer moved to adopt Resolution #2022-002, Kevin Kast seconded the motion. Upon roll call,

Jane Held	Aye
Maryanne Laubner	Aye
Margarita VanLerberghe, PhD.	Aye
James Widmer	Aye
Kevin Kast	Aye
Kevin Francis	Aye

Resolution #2022-002 adopted.

Margie VanLerberghe presented and reviewed the 2022 Board of Trustees Calendar; confirming that the regular meetings of the Board would be held at 6:00 pm on the second Thursday of the month. The May meeting would be held at Marblehead Peninsula Branch Library and the August meeting will be held at Erie Islands Library, dates and times of those meetings may differ from the regular meeting and will be determined later in the year. Ms. Faust will correct the document presented as it shows additional meetings at MPBL in Feb and Nov.

There being no further business to come before the Board, the meeting adjourned at 6:10 pm on a motion by Jim Widmer and a second by Jane Held. Motion carried by voice vote.

IDA RUPP PUBLIC LIBRARY BOARD OF TRUSTEES
ORGANIZATIONAL MEETING MINUTES
January 13, 2022

Jane Held, Secretary

Margarita VanLerberghe, PhD., President

Lindsay Faust, Director