

IDA RUPP PUBLIC LIBRARY BOARD OF TRUSTEES

Meeting Minutes

April 9, 2026

The regular meeting of the Board of Trustees of the Ida Rupp Public Library was held on Thursday April 9, 2026 at the Ida Rupp Public Library. The following Trustees were present: Lynne Kroeger, Jane Held, Margy VanLerberghe, Laura de Roziere, Jim Widmer and Kevin Francis. Also present were Lindsay Faust, Director and Tim McKenna, Fiscal Officer.

The meeting was called to order at 6:00 pm by Lynne Kroeger followed by the reading of the library's Mission Statement.

Public Comments – There were no public comments.

Approval of Minutes – Margy VanLerberghe made a motion to approve the minutes of the March 12, 2026 regular meeting, second by Jim Widmer. Motion carries by voice vote.

Staff Recognition – Haley Prusik, Fifteen Years; Tim McKenna, three years; Valerie Coe, one year.

Review, Discussion and Approval of the Financial Report for March

Tim McKenna reviewed the Financial Summary and Bank Reconciliation Statement for March 2026.

March Revenues: \$901,875.43
March Expenditures: \$137,391.04

SALARIES	\$62,475.58
BENEFITS	\$15,344.58
SUPPLIES	\$ 603.39
PURCHASED & CONTRACTED MATERIAL	\$40,809.25
LIBRARY MATERIALS	\$18,144.24
CAPITAL OUTLAY	\$ 0.00
OTHER	\$ 0.00

Jim Widmer moved to approve the Financial Report for March 2026. Second by Kevin Francis. Motion carries by voice vote.

Donations to Library – There was one donation of \$65.83 from The Kroger Co. in March.

Directors Report – Lindsay Faust

- The Installation of the mini splits for the conference room, study rooms and children's program room is complete. Definitely an improvement in the temperature in all the spaces.
- Interviews are complete for the position of Assistant Director. An offer has been made and subject to the completion of the background check the tentative start date is May 4th.
- The OLC Legislative day was March 18th. I was able to meet with an aide for Senator Gavarone.

- Library management had the kick off meeting with the Ohio Persistent Cyber Institute (O-PCI) to start the process of training all the staff regarding cyber security as well as working on our cyber security policy.

From Laura Vollmer

- Work on the guidebook for Summer Reading progressed while the staff added programs to the calendar. Programs will be finalized on April 6 with the guidebook to be finished and sent to the printer that week.

From Martha Love

- “We Read Wednesday” had five attendees. There was an active discussion of “The Fury” by Alex Michaelides.
- Tax forms have been going out and copies have kept the Third Street hallway holders filled as needed.
- Orders for titles that pertain to the America 250 celebration have been added to a list in Ingram for purchase from the VanVoorhis estate fund. There are over 60 nonfiction titles that are relevant to either current or historical aspects of the American Revolution or the America 250 celebration.

From Anthony Harlow

- Worked with six patrons in March who signed up for one-on-one tech help sessions.
- Worked with five patrons on March 23rd for an adults-only painting class.
- Scheduled two mental health programs for May. The first is a Mental Health 101 class offered by NAMI. The second will be led by a mental health therapist focusing on using sound as a tool to support meditation and relaxation.
- Worked with the two children’s librarians to reorganize a section of the programming materials in the attic.

From Sharlene Anderson

- Children had a wonderful time participating in pretend celebration and party at Lil’ Explorers. The space included a dance floor with balloons, a coloring table, a stuffed animal zone, a toy area, a puzzle station and a sensory tub.
- Mary Kate Stimpfel and I were invited to attend the Kindergarten Kick Off event at Bataan Primary. We let the parents know that their child can get a library card and promoted the 1000 Books Before Kindergarten program.

From Mary Kate Stimpfel

- In March started to order YA books and Juvenile fiction, nonfiction and graphic novels. This has been a great learning experience.

From Elli Mason

- I got to lead my first teen Dungeons and Dragons session as Dungeon Master.
- We have scheduled meetings with Bataan Elementary for the Summer Reading Programs as well as PC Middle School. Still working to get PC High School scheduled.

From Dave Kimmel – Marblehead Peninsula Branch Library

- March 21st had six kids participate in the Fast Things: Hot Wheels and Slot Cars, another of the Saturday morning programs for kids.
- The February Preschool Playdate program was rescheduled for March 6th. There were two sessions with 26 and 23 participants.

From Karen Wilhelm – Erie Islands Branch

- Thanks to Suzette Luecke and Valerie Kowalski and our two volunteers, Carol Roberts and Dianne Smith, for keeping things going while I was away for a couple weeks.
- Carol Roberts, one of our volunteers, as informed us she will be unavailable until Fall.
- Saturday March 21st, Suzette Luecke held a drop in to decorate foam Easter eggs. There were eight people: six adults and two children.

In addition, Lindsay Faust gave a summary of the library usage statistics.

Committee Reports – Building and Grounds Committee

Jim Widmer gave an overview of the Building and Grounds Committee meeting held at 5:00 pm on April 9, 2026.

- I. MPBL Lighting Replacement – One bid has been received for this work. Another is coming to repair the interior and exterior lighting at MPBL.
- II. IRPL Project Priority – Roof, Windows and Parking Lot were discussed. We will need to put out a Request for Qualification for an architect to identify the work to be done.
- III. Percussive Play instruments – Rupp Memorial. Lindsay Faust provided information on these pieces for the StoryWalk® area.

Items for Discussion

- A. Roof Design and RFQ – Margy VanLerberghe moved to proceed with the RFQ presented with any need changes in dates. Second by Laura de Roziere. Motion carries by voice vote.
- B. HSA Policy – Revision to Section 7.7 of Policy Manual regarding HSA's to be offered to employees at the library. Motion to approve by Kevin Francis, second by Jane Held. Motion carries by voice vote.
- C. Percussive Play Instruments – Motion by Jim Widmer to approve purchase in the amount of \$9,342.00. Second by Jane Held. Motion carries by voice vote.

Margy VanLerberghe excused herself and left the meeting.

Executive Session – 6:40 pm: Motion by Jim Widmer to move to Executive Session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official. Second by Kevin Francis. Motion carries unanimously by roll call vote.

7:00 pm – Return to Regular session. No further discussion. Meeting adjourned.

President

Secretary

Fiscal Officer