

IDA RUPP PUBLIC LIBRARY BOARD OF TRUSTEES
Meeting Minutes
December 14, 2023

The regular meeting of the Board of Trustees of the Ida Rupp Public Library was called to order on Thursday December 14, 2023 at 4 :30 pm at the Ida Rupp Public Library. The following Trustees were present: Margy VanLerberghe, Jim Widmer, Kevin Kast, Lynne Kroeger, Jane Held, Laura de Roziere and Kevin Francis. Also present were Lindsay Faust, Director and Tim McKenna, Fiscal Officer.

Margy VanLerberghe opened the meeting with the Trustees reading the Mission Statement of the Ida Rupp Public Library: “The Ida Rupp Public Library facilitates free access to materials and services to support the diverse educational, informational, and entertainment needs of our community”.

Public Comments

There were no public comments.

Approval of Minutes

Jane Held moved to approve the minutes of the November 9, 2023 meeting. Second by Lynne Kroeger. Motion carries by voice vote.

Jim Widmer moved to approve the minutes of the Special Meeting held December 1, 2023. Second by Kevin Kast. Motion carries by voice vote.

Staff Recognition

Tina Manning – 4 Years

Review, Discussion and Approval of Financial Report

The Financial Report for November 2023 was reviewed by Tim McKenna.

Revenue:	\$130,983.35
Expense:	\$201,801.67
Salaries:	\$ 62,960.97
Fringe Benefits:	\$ 16,854.19
Supplies:	\$ 962.32
Purchased and Contracted Services:	\$ 15,208.18
Library Materials:	\$ 13,749.75
Capital Outlay:	\$ 91,616.26
Other:	\$ 0.00
Contingencies:	\$ 0.00

There was also a breakdown of the financial for each brand location and a review of the Bank Reconciliation statement.

Jane Held moved to accept the November Financial Report. Second by Jim Widmer. Motion carries by voice vote.

Donations to Library

Lindsay Faust noted that Carrie Miller donated \$20.00 in thanks for the Notary service.

Directors Report – Lindsay Faust

- The vendor for the calendar and room reservation software announced that the product will be sunset in August 2024. Laura Vollmer has been working to find a new vendor. WhoFi, a product free to all libraries in Ohio is under consideration. Hoping for a seamless transition to a new calendar before the Summer Reading gets under way.
- Ms. Faust also reported that she was a panelist on a webinar hosted by the OLC: Facing the Challenge: Censorship and Book Ban Update. She shared experiences of what transpired here over the past year.

From Martha Love

- Vineyard Book Discussion was “The Personal Librarian” by Marie Benedict. There were eight participants, and twelve copies of the book were circulated.

From Alana Sutherland

- First program this month was a NaNoWriMo (national novel writing month) w3riting event on 11/2. There were three people in attendance.

From Corvid Griggs

- Programs had good attendance in November.
- Dungeons & Dragons Jr. went very well. There were seven players and two observers. Corvid, and Megan Osborne are thrilled that they seem to have a troop in the making.

From Dave Kimmel - Marblehead

- There continued to be Tech Help sessions at the Marblehead Branch with two 30-minute sessions open every Tuesday and Wednesday. Four patrons took advantage of this service in November.
- Katy Mazzeo delivered three yoga programs in November serving a total of 38 patrons.

From Karen Wilhelm – Erie Islands

- Librarian Marcia Ashley held her first solo event on November called “Paper Bag Pockets”. Five students designed “pockets” out of lunch bags to hold their treasures.
- November 11, TeaTime, one of the most popular events was held. 25 Ladies of all ages attended.

Additionally, Lindsay discussed the Training/Professional Development, Library Statistics, Program Attendance and news coverage of the library in local papers.

Committee Report – Special Committee to Review Children and Teen Policies

- Lynne Kroeger reported that the recommended signage for the Teen area is now in place. The emphasis is to “Welcome TEENS to YOUR Safe Space”. Other individuals may use the area to browse and select books and DVDs, but the seating is reserved for 6th – 12th graders only. It also identifies unacceptable behaviors for all patrons of Ida Rupp Public Library. Our ultimate objective is to provide a safe and respectable environment for all.
- As board members, we support the library’s mission to facilitate free access to materials and services to support the diverse, educational, informational and entertainment needs of our community. It is the parent or guardian’s responsibility to monitor a child’s reading, listening and viewing. We can all learn from sharing and discussing the diverse views of the materials available at the Ida Rupp libraries.
- Laura de Roziere read Sections 2.1 – 2.6 (Library Materials Evaluation and Selection) from the Public Services Policy Manual dated August 10, 2023 with emphasis on Section 2.6, “Statement of Concern About Library Resources”.
- Lynne Kroeger read Section 3, “Circulation of Library Materials: “General Statement of Patron Responsibility” and Section 3.1, “Borrower Registration”.
- Lynne Kroeger Read Section 6.11, “Children’s Use of the Internet”.
- Jane Held read section 7.31, “Unattended Minors at Closing Time”.
- There were discussions of each portion of the Policies and recommended changes.
- Motion by Kevin Francis to accept the changes recommended in Sections 2.6, 3.1 and 7.1. Second by Laura de Roziere. Motion carries by voice vote.
- Margy VanLerberghe asked the Committee to review the “Statement of Concern” section.

Items for Discussion

- Resolution 2023-0008 – 2024 Temporary Budget
 - Motion to accept by Jim Widmer. Second by Kevin Kast. Passes unanimously by roll call vote.
- Staff Safety
 - Lindsay Faust presented survey results of the library staff on the question: “I feel safe at work”. There were nineteen respondents with majority in agreement with the statement.

5:47 pm: Motion to adjourn by Kevin Kast, second by Jane Held. Carries by voice vote.

President

Secretary

Fiscal Officer

