

**IDA RUPP PUBLIC LIBRARY BOARD OF TRUSTEES
ORGANIZATIONAL MEETING MINUTES
January 12, 2023**

The regular meeting of the Board of Trustees of the Ida Rupp Public Library was held on Thursday, January 12, at 6:00 pm at Ida Rupp Public Library. The following Trustees were present Margy VanLerberghe, Jim Widmer, Lynne Kroeger, Kevin Francis and Kevin Kast. Also present were Lindsay Faust, Director and Courtney McGrath, Assistant Director.

Nominations Committee:

Kevin Kast presented the slate of officers for 2023 as follows:

President:	Margy VanLerberghe
Vice President:	Jim Widmer
Secretary:	Jane Held

Jim Widmer moved the nominations be closed and officers elected. Kevin Francis seconded the motion. Motion carried by voice vote.

Margy VanLerberghe made the following 2023 Committee Appointments:

Wage and Finance:	Kevin Francis
Building and Grounds:	Jim Widmer, Kevin Kast
Policy and Personnel:	Jane Held, Lynne Kroeger
Audit:	Jim Widmer, Kevin Kast

At this time, Resolution #2023-001 A Resolution to appoint Lindsay Faust as Fiscal Officer and Courtney McGrath as Deputy Fiscal Officer at current pay rate and authorize purchase of Fidelity Bond was presented to the Board.

Jim Widmer moved to adopt Resolution #2023-001, Lynne Kroeger seconded the motion. Upon roll call,

Margy VanLerberghe, aye
James Widmer, aye
Kevin Kast, aye
Kevin Francis, aye
Lynne Kroeger, aye
Jane Held, absent

Resolution #2023-001 adopted.

Fiscal Officer and Deputy Fiscal Officer Oath: Oath administered by notary Emily Griggs to Fiscal Officer Lindsay Faust and Deputy Fiscal Officer, Courtney McGrath prior to meeting.

It was moved by Kevin Francis and seconded by Jim Widmer to authorize Fiscal Officer to keep all inactive and interim funds invested in U.S. Government bills, notes, money market funds, or certificate of deposit at the highest obtainable rate. Motion carried by voice vote.

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It was moved by Jim Widmer and seconded by Kevin Kast to approve US Bank, Huntington National Bank, Government Insured Deposit Program and Star Ohio as depositories for the Year 2023. Motion carried by voice vote.

It was moved by Kevin Francis and seconded by Lynne Kroeger to authorize the Director to accept donations or bequests to the library for the year 2023 on behalf of the Board provided the conditions of any such donations or bequests do not remove any portion of the library under the board's jurisdiction from the control of the board or if the conditions of any donation or bequest limit the free use of the library or any part of it by the residents of the Ottawa County and that report of these donations will be made to the board at each regular meeting for final approval. The Director will send acknowledgement of donations over \$10.00 after each Board meeting. Motion carried by voice vote.

It was moved by Kevin Kast and seconded by Kevin Francis to adopt rule for notifying the public and the news media of various Board meetings that may be held during the year. Motion carried by voice vote.

At this time, Resolution #2023-002 A Resolution to use Library Funds for Staff/Volunteer Awards/Recognition was presented to the Board.

Lynne Kroeger moved to adopt Resolution #2023-002, Jim Widmer seconded the motion. Upon roll call,

Margy VanLerberghe, aye
James Widmer, aye
Kevin Kast, aye
Kevin Francis, aye
Lynne Kroeger, aye
Jane Held, absent

Resolution #2023-002 passed.

Margy VanLerberghe presented and reviewed the 2023 Board of Trustees Calendar; confirming that the regular meetings of the Board would be held at 6:00 pm on the second Thursday of the month. The May meeting would be held at Marblehead Peninsula Branch Library and the September meeting will be held at Erie Islands Library.

A discussion was had that the board would not have a quorum at the February meeting if it were held at the same time. The board decided to move the February meeting to February 23, 2023 at 6:00 pm with the Policy and Personnel Committee meeting at 5:00 pm.

Jim Widmer made a motion to move the February meeting to February 23 at 6:00 pm. Kevin Kast seconded the motion. Motion carried by voice vote.

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There being no further business to come before the Board, the meeting adjourned at 6:15 pm on a motion by Kevin Francis and a second by Jim Widmer. Motion carried by voice vote.

Jane Held, Secretary

Margarita VanLerberghe, PhD., President

Lindsay Faust, Fiscal Officer