

**IDA RUPP PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Special Meeting Minutes**  
**July 25, 2022**

A special meeting of the Board of Trustees of the Ida Rupp Public Library was held on Monday, July 25, 2022 at 6:03 pm in the meeting room of the Library.

The following Trustees were present Jane Held, Lynne Kroeger, Maryanne Laubner, Margy VanLerberghe, and Jim Widmer. Kevin Kast joined the meeting at 6:15 pm. Also present was Lindsay Faust, Director.

**At 6:03 pm, Jim Widmer made a motion to go into executive session to consider the employment of a public employee. Maryanne Laubner seconded the motion. Roll call vote: Ayes – Held, Kroeger, Lauber, VanLerberghe, Widmer. Motion carried.**

The board reconvened in regular session at 6:45 pm.

Acceptance of resignation of Janice Beck

Janice Beck's resignation letter was presented.

**A motion was made by Jim Widmer to accept the resignation of Janice Beck, Lynne Kroger seconded. Motion carried by voice vote.**

Fiscal Officer and Marketing Coordinator/AV Associate Job Descriptions

Revised job descriptions for the Fiscal Officer and Marketing Coordinator/AV Associate were presented.

**A motion was made by Maryanne Laubner to approve the Fiscal Officer and Marketing Coordinator/AV Associate job descriptions as presented. Jim Widmer seconded. Motion carried by voice vote.**

**There being no further business to come before the Board the meeting adjourned at 6:47 pm on a motion by Jim Widmer and a second by Kevin Kast. Motion carried by voice vote.**

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Jane Held, Secretary

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Dr. Margy VanLerberghe, President

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Lindsay Faust, Deputy Fiscal Officer