

IDA RUPP PUBLIC LIBRARY BOARD OF TRUSTEES  
ORGANIZATIONAL MEETING MINUTES  
DECEMBER 12, 2019

The organizational meeting of the Board of Trustees of the Ida Rupp Public Library was held on December 12, 2019, at 7:08 pm in the Community Room of the Library.

The following Trustees were present:

Larry Hattan, Jim Widmer, Margy VanLerberghe, Kevin Francis, Jane Held, Kevin Kast, and Maryanne Laubner. Also present was Lindsay Faust, Director.

Nominations Committee:

Kevin Kast and Larry Hattan presented the slate of officers for 2020 as follows:

President:	Larry Hattan
Vice President:	James Widmer
Secretary:	Margarita VanLerberghe, PhD

**Kevin Kast moved the nominations be closed and officers elected. Jane Held seconded the motion. Motion carried by voice vote.**

Larry Hattan made the following 2020 Committee Appointments:

Policy and Personnel:	Margarita VanLerberghe, PhD. & Jane Held
Wage and Finance:	Kevin Francis, D.C. & James Widmer
Building and Grounds:	Kevin Kast & Maryanne Laubner
Audit:	James Widmer & Kevin Kast

At this time, Resolution #2019-009 A Resolution to appoint Janice Beck as Fiscal Officer and Lindsay Faust as Deputy Fiscal Officer at current pay rate and authorize purchase of Fidelity Bond was presented to the Board.

**Larry Hattan moved to adopt Resolution #2019-009, Kevin Kast seconded the motion. Upon roll call,**

Kevin Francis, D.C.	Yes
Jane Held	Yes
Maryanne Laubner	Yes
Margarita VanLerberghe, PhD.	Yes
James Widmer	Yes
Larry Hattan	Yes
Kevin Kast	Yes

**Resolution #2019-009 adopted.**

**It was moved by Kevin Francis and seconded by Maryanne Laubner to authorize Fiscal Officer to keep all inactive and interim funds invested in U.S. Government bills, notes, money market funds, or certificate of deposit at the highest obtainable rate. Motion carried by voice vote.**

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**It was moved by Larry Hattan and seconded by Kevin Kast to approve US Bank, Huntington National Bank, Marblehead Bank, First National Bank (Put-In-Bay), and Star Ohio as depositories for the Year 2019. Motion carried by voice vote.**

**It was moved by Jane Held and seconded by Kevin Kast to authorize the Director to accept donations or bequests to the library for the year 2020 on behalf of the Board provided the conditions of any such donations or bequests do not remove any portion of the library under the board's jurisdiction from the control of the board or if the conditions of any donation or bequest limit the free use of the library or any part of it by the residents of the Ottawa County and that report of these donations will be made to the board at each regular meeting for final approval. The Director will send acknowledgement of donations over \$10.00 after each Board meeting. Motion carried by voice vote.**

**It was moved by Kevin Francis and seconded by Maryanne Laubner to adopt rule for notifying the public and the news media of various Board meetings that may be held during the year. Motion carried by voice vote.**

At this time, Resolution #2019-010 A Resolution to use Library Funds for Staff/Volunteer Awards/Recognition was presented to the Board.

**Margie VanLerberghe moved to adopt Resolution #2019-010, Larry Hattan seconded the motion. Upon roll call,**

Larry Hattan	Yes
Kevin Francis, D.C.	Yes
Jane Held	Yes
Maryanne Laubner	Yes
Margarita VanLerberghe, PhD.	Yes
James Widmer	Yes
Kevin Kast	Yes

**Resolution #2019-010 adopted.**

Jim Widmer presented and reviewed the 2020 Board of Trustees Calendar; confirming that the regular meetings of the Board would be held at 6:00 pm on the second Thursday of the month. The May meeting would be held at Marblehead Peninsula Branch Library and the August meeting will be held at Erie Islands Library, dates and times of those meetings may differ from the regular meeting and will be determined later in the year.

**There being no further business to come before the Board, the meeting adjourned at 7:17 pm on a motion by Kevin Francis and a second by Larry Hattan. Motion carried by voice vote.**

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Margarita VanLerberghe, PhD., Secretary

Larry Hattan, President

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Lindsay Faust, Director