

IDA RUPP PUBLIC LIBRARY BOARD OF TRUSTEES
Meeting Minutes
May 11, 2023

The regular meeting of the Board of Trustees of the Ida Rupp Public Library was called to order on Thursday May 11 at 6:05 pm at the Marblehead Branch of the Ida Rupp Public Library. The following Trustees were present: Margy VanLerberghe, Jane Held, Lynne Kroeger and Laura de Roziere. Also present were Lindsay Faust, Director, Courtney McGrath, Assistant Director and Tim McKenna, Fiscal Officer.

Public Comments/Correspondence

There were 22 people who signed in prior to the meeting and expressed interest in commenting on a specific program held at the library in April. In addition there were several pieces of correspondence via mail and email received at the library and directly by members of the Board of Trustees.

Prior to opening the meeting to the public for comment, Board President Margy VanLerberghe, read a brief statement. Then followed comments, criticism and suggestions from many in attendance. The roster of attendees and correspondence received is incorporated herein.

Report from Marblehead Branch Manager, Dave Kimmel

Dave introduced himself to the Board and guests and stated that his prior position with the library was as Outreach Coordinator. He then described a program that was developed at the branch with groups of 5th grade students and residents of the Otterbein Marblehead SeniorLife Community. Teams of three to four students interviewed the residents on several different topics striving for educational outcomes. The notes on these interviews resulted in a book of the collected interviews, notes and pictures. This project truly highlights the role of the library as a community-based organization. Mr. Kimmel plans to continue this type of project with Otterbein. In addition he plans to start writing and games groups at the library as ways to attract teens.

Approval of Minutes

Lynne Kroeger made a motion to accept the minutes of the April 13, 2023 meeting with the correction of the name of Lawrence Montowski in the donations section. Second by Laura De Roziere. Carried by voice vote.

Review and Discussion of Financial Report

The Financial Report for April 2023 was distributed by Tim McKenna. It was reviewed and discussed as follows:

Revenue:	\$ 87,387.24
Expenses:	\$128,013.27
Salaries:	\$ 68,832.38
Employee Fringe Benefits:	\$ 13,746.26
Supplies:	\$ 1,312.36
Purchased/Contract Services:	\$ 19,143.56
Library Materials:	\$ 24,205.95
Capital Outlay:	\$ 0.00
Other:	\$ 772.78
Contingencies:	\$ 0.00

Year to date through April and by location were also presented by Tim McKenna. A motion to approve the financial report was made by Jane Held and seconded by Lynne Kroeger. The motion carried by voice vote.

Donations

Lindsay Faust reviewed the donations to the library from the Ottawa County Genealogy Society of \$25. This was made in thanks of her presentation to their organization. Twin Oast Brewing made a donation of \$276.81 representing funds raised during an event at their Brewery.

Directors Report

Lindsay Faust

- The Ottawa County Genealogical Society invited her to speak at their April meeting. The presentation focused on the resources available at the library. Representatives of the Harris-Elmore and Oak Harbor were there as well.
- She and Courtney McGrath attend the Ohio Library Council Legislative Day at the Columbus State House. They had good meeting with Senator Gavarone and heard good information regarding library finding at the biennium budget. The Public Library Fund should be set at 1.7% in permanent law following this year's budget bill.
- There are currently 74 children participating in the 1000 Books Before Kindergarten reading challenge Two have passed the half way point.
- Courtney McGrath reported that there has been a steady increase in program participation. Yoga classes have been averaging around 20 participants per class.
- Alyssa, our programming coordinator resigned in April. The position has been posted and will hopefully fill soon.

- The Summer Reading program flyers have been printed and are ready for distribution to local schools.
- Alana Magrum reported that she attended the webinar “All Together Now: Citizen Science in Your Summer Reading Program” and that excellent resources were made for STEM programming.
- Corvid Griggs stated that April was a good month for story times and programs. There was a passive program for Easter with 44 participants.
- Weekly Story Time has averaged 20 participants.
- Karen Wilhelm reported that the Erie Islands Branch had an incredible month in April. All events were well received with very good participation.
- The full report is incorporated herein.

Committee Reports

None

Items for Discussion

- Second Levy Resolution: Lynne Kroeger introduced the following resolution and moved its passage: Resolution requesting the Board of Education of the Port Clinton City School District, Ottawa County Ohio to submit to the electors of the entire library district of the Ida Rupp Public Library the question of a replacement of an existing tax for current expenses of the Ida Rupp Pub Library.
 - Jane Held seconded the motion. After discussion a roll call vote was taken and the results were: Aye: Margy VanLerberghe, Lynne Kroeger, Jane Held and Laura de Roziere. Nays: None
- PLF Allocation. Lindsay Faust presented a letter regarding the allocation of funds among the three Ottawa County public library systems.
 - Lynne Kroeger moved that the funding allocation as presented be accepted. Laura de Roziere seconded. Motion passed with a voice vote
- Lindsay Faust gave a brief update on the progress of renovations.
- Lindsay Faust gave an update on the StoryWalk.
- Lindsay Faust opened a brief discussion on the need to continue to have a safe deposit box. Discussion followed and will continue

Motion to adjourn at 7:02 pm by Jane Held, second by Lynne Kroeger. Approved by voice vote.