



Branch Manager

Organization: Ida Rupp Public Library, Marblehead Peninsula Branch

Hours: Part-Time, 25-29 hours/week; Non-Exempt; Days, evening and weekend hours

Salary: Starting at \$21.00/hour Dependent Upon Qualifications

Ida Rupp Public Library in Port Clinton, Ohio is seeking a team-oriented, enthusiastic, and forward thinking Branch Manager to manage the Marblehead Peninsula Branch Library located in Marblehead, Ohio.

Duties:

The Branch Manager oversees all aspects of library service at the Marblehead Branch Library with duties regarding management of staff, assisting patrons, collection development, readers' advisory, community outreach and planning and implementation of programming.

Requirements:

The successful candidate will have at least two years of supervisory experience and a Bachelor's degree. Preference will be given to candidates who hold a Master of Library and Information Science.

Application Process:

For consideration, please send a completed [application](#) and resume (applications can be found on our website) to:

lfaust@seolibraries.org

or

Lindsay Faust, Director
Ida Rupp Public Library
310 Madison Street
Port Clinton, OH 43452

Deadline: Application materials received Monday, September 28, 2026 will receive priority.

Complete job description can be found on our website www.idarupp.org/careers