

IDA RUPP PUBLIC LIBRARY BOARD OF TRUSTEES

Meeting Minutes

June 11, 2026

The regular meeting of the Board of Trustees of the Ida Rupp Public Library was held on Thursday June 11, 2026 at the Our Mother of Sorrows Church, 620 Catawba Ave., Put-in-Bay, OH. The following Trustees were present: Lynne Kroeger, Jane Held, Jim Widmer, Kevin Kast, Kristina Smith and Keven Francis. Also present were Lindsay Faust, Director, Brian Herzog, Assistant Director, Tim McKenna Fiscal Officer and Karen Wilhelm, Branch Manager Erie Islands.

The meeting was called to order at 4:00 pm by Lynne Kroeger.

The Oath of Office for Kristina Smith was administered by Karen Wilhelm.

Report from Erie Islands Branch Manager – Karen Wilhelm

- Karen welcomed the Board and indicated that she enjoys the annual visit.
- Summer Reading has started well. Suzette Luecke handled 32 participants on the first Saturday.
- Additional Programs held off site:
 - StoryTime
 - Rock Painting
- Aquatic Center Scavenger Hunt. The Center's Director took charge of setting everything up for this program.
- Grand Finale will be Dinosaur Night Lights.
- Put-in-Bay Gazette has been running a listing of activities sponsored by the library.
- 20 people showed up for the tour of the Duff Homestead.
- Three members of the OWLS have been volunteering and reading to kids.
- School renovations will affect the library beginning either June 22 or June 29.

Public Comments – There were no public comments.

Approval of Minutes – Jane Held made a motion to approve the minutes of the May 14, 2026 regular meeting with one correction. Second by Kevin Kast. Motion carries by voice vote.

Staff Recognition – There were no staff employment anniversaries.

Review, Discussion and Approval of the Financial Report for May 2026

Tim McKenna reviewed the Financial Summary and Bank Reconciliation Statement for May 2026.

May Revenues:	\$80,576.71
May Expenditures:	\$127,945.84

SALARIES	\$66,359.47
BENEFITS	\$13,605.56
SUPPLIES	\$ 1,441.67
PURCHASED & CONTRACTED MATERIAL	\$12,337.46
LIBRARY MATERIALS	\$27,980.37
CAPITAL OUTLAY	\$ 0.00
OTHER	\$ 5,980.21
CONTINGENCIES	\$ 0.00

Jim Widmer made a motion to accept the Financial Report for May 2026. Second by Kevin Francis. Motion carries by voice vote.

Director's Report – Lindsay Faust

- Summer Reading kicked off on Saturday May 29. Mary Kate Strimpfel, Sharlene Anderson and Elli Mason did a wonderful job organizing and executing the kickoff at Ida Rupp. There were 134 individuals at the kickoff party at Ida Rupp. The branch locations had a steady flow of individuals coming to register for summer reading. On the first day there were 163 individuals registered in Beanstalk.
- The Rupp Memorial instruments for the StoryWalk have been ordered. The petal drum will be engraved in memory of the Rupps.
- Brian Herzog joined the library as Assistant Director in May.

From Brian Herzog

- May 11 was first day at Ida Rupp as Assistant Director. It has been a good learning experience. Getting to know the staff and meet the Board members has been very good.
- First Tuesday Morning Book Group was on May 19th. Lindsay Faust attended as well to introduce me to the eleven in attendance.

From Laura Vollmer

- May was spent gearing up for Summer Reading.
- Themed event covers for Facebook, a template for calendars to post on Sundays on Facebook for the coming week, a template for printed posters for the week at Ida Rupp and themed images for Shores and Islands submissions.

From Martha Love

- Port Clinton Senior Center had twelve in attendance for this month's book talk on May 14th. Continuing the 2-26 Nonfiction by the Numbers theme, books from the 500s (science and math) were highlighted.
- "We Read Wednesday" discussed "The Summer We Started Over" by Nancy Thayer. The seven in attendance on May 27 enjoyed the story as well as the writing style of the author.

From Anthony Harlow

- May started off strong with a Gardening 101 program on the 4th. Becca from River Bend Homestead Ohio Grown Flowers presented an informative session that included handouts and seedlings for patrons.
- There were two patrons for the first one-on-one tech session.
- One-on-one tech help sessions will pause during June due to Summer Reading.

From Elle Mason

- A Collage Creations program scheduled for May 22 had no patrons attending.
- The second craft program scheduled for May 29 also saw not patrons. It may have been due to the timing around Memorial Day and the school year ending.
- We are exploring ways to engage teens going forward with the help of Brian Herzog, the new Assistant Director.

From Mary Kate Strimpfel

- Wednesdays in May Construction Corner averaged eight people per week.
- May 9 STEM Saturday four in attendance, two first grade girls plus their moms. They enjoyed making their own slime.
- Visits to Bataan Elementary each during the week of May 11th to talk about Summer Reading Program to 5th grade students.
- Presented Summer Reading to ICS 4th grade students.
- May 30th Summer Reading Kickoff: there were 134 in attendance. This was an incredible day with Help from Lindsay Faust, Elli Mason and Sharlene Anderson

From Sharlene Anderson

- This was the last session of Teen Dungeons & Dragons for the school year. The teens enjoyed the session that was followed with pizza and a movie. Elli Mason will take this program over in the fall.
- At Story Times in May continued the use of the "Story Time Lights". This seems to help caregivers understand the importance of having one voice during stories.

Marblehead Peninsula Branch Library – Dave Kimmel

- On May 9th, Margaret Warren offered a Crafting with Magoo Kids program where three participants painted Cherry Blossom Trees with Q-tips.
- May 14th, Bev Bartczak delivered Story Time with three participants.

In addition, Lindsay Faust gave an overview of the library usage statics.

Committee Reports – Building and Grounds Committee

Jim Widmer gave an overview of the RFQ materials received from eight different firms.

Items for Discussion

- A. Jamie Kennedy – Leadership Ottawa County. Jane Held moved to approve \$750 fee for Jamie Kennedy to be part of the Leadership Ottawa County program. Second by Kevin Francis. Motion carries by voice vote.
- B. RFQ Review. Lindsay Faust provided information for the top two firms that submitted information to each do a fifteen-minute presentation at the July 9th Board meeting. These firms are: Thomas Porter Architects, Toledo and Schorr Architects, Dublin.
- C. America 250 Memory Book, a book like time capsule. Kristina Smith and Kevin Francis will be the Committee to oversee this project.

Meeting Adjourned at 6:47 pm.

President

Secretary

Fiscal Officer